DISTANCE EDUCATION TRAINING:

APPLICATIONS AND PLATFORMS

FEBRUARY 5, 2021

THE ONLINE EDUCATOR

This training is designed to prepare teachers to conduct their classes in a distanced online environment. It will provide teachers with options in Google, Microsoft and Moodle platform training. It aims to improve the skills you have and introduce new online teaching tools to prepare you for current teaching environments and the future.

Western Quebec
CORPORATE TRAINING

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February 5, 2021 from 9:00am to 4:30pm.

Microsoft and Google Presenters:

Miguel Mojica
Microsoft

Miguel is a Microsoft trainer who specializes in providing support and instruction regarding the Microsoft 365 platform and suite of applications. He helps educators use the tools and technology at their disposal to make sure that both faculty and students are able to effectively grow and learn together. He also likes walks on the beach. But only short walks because he gets winded easily.

Stuart Gray

Western Quebec School Board

Education Technology Consultant/ Google Instructor

Gatineau, Quebec

🌐 https://edudirectory.withgoogle.com/profiles/5434318132346880

🐦 Tweet

Areas of Expertise

- Google Classroom
- Applied Digital Skills
- G Suite for Education

Overview

Stuart Gray is the Education Technology Consultant with the Western Quebec School Board, where he works with teachers, students, and administrators to develop digital competence and integrate technology in the classroom in a pedagogically sound and impactful way. He is also an intermediate/senior science, chemistry, and mathematics teacher. In addition to being a Google Certified Trainer, Stuart is also a:

- Level 1 & 2 Google Certified Educator
- Certified Google Chrome OS IT Administrator

Moodle Presenters:

Michael Vaughn

eThink Education

Client Care Analyst

Michael Vaughn has been helping clients develop and apply instructional technology skills for nearly 15 years. This includes serving as an LMS trainer or administrator at public, private, and community college schools. Michael also presents on effective uses of technology, and serves on the Advisory Board for the REALISE Grant (REALising Inclusive Science Excellence in Biology, Chemistry, and Physics) at Radford University.

Amy Tessitore

eThink Education

Client Care Analyst

Amy Tessitore is a long time Moodler who recently joined eThink Education as a Client Care Analyst. In her role with eThink she tackles a wide range of support inquiries and enjoys working with clients to help them benefit from all of the features Moodle has to offer. Prior to joining eThink, she spent nearly a decade in the academic world working in both K12 and Higher Education. During her six years in Higher Ed, she focused on leveraging Moodle to create innovative face-to-face, hybrid, and online courses. Her success in doing so was instrumental in the schools increased retention rate and successful transition to a fully online model in response to COVID-19.

Amy holds a Master of Education in Instructional Design and is currently a doctoral student researching equity and bias in predictive learning analytics models.
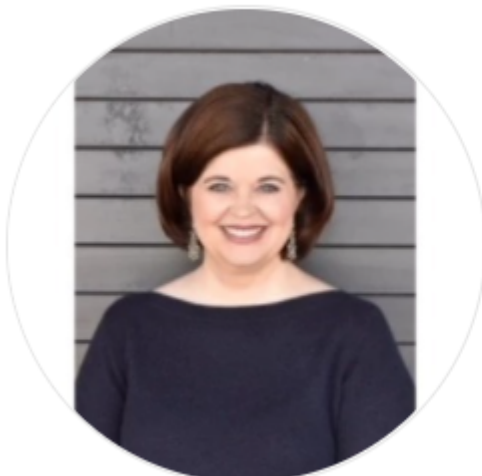
Cyndi Bishop

eThink Education

Client Care Analyst

Ms. Bishop brings over 4 years of Moodle support experience to eThink Education as a Client Care Analyst. Prior to working with Moodle, she was an educator for twenty years teaching Science and English to middle school students. She holds a BA in Interdisciplinary Studies from the University of Texas at San Antonio as well as a M.Ed. in Educational Leadership and Policy Studies from the University of Texas at Arlington.

Microsoft Training Agenda:

Session 1: Teams Training and Overview

- Become an expert on navigation across requested modalities and know key application features.
- Understand how teams fits into their collaboration and productivity workflow.
- Learn to how Teams fits into the Microsoft 365 and its integration across those products. using their digital identity within Microsoft 365.
- Work more efficiently with connected apps.
- Learn to create and participate in a successful Team.
- Get familiar with creating and participating in meetings.

Session 2: Teams Education Deep Dive

- Learn about the core elements of Microsoft Teams for Education.
- Understand how to use Class teams to create collaborative learning environments.
- Explore how to create and manage virtual class meetings and live events.
- Learn how assignments can be created, graded, and returned to students in Teams.
- Discover how to streamline workflows and collaboration with internal colleagues and external partners.
- Gain knowledge on how to tailor Teams to the needs of their institution.

Google Training Agenda:

Session 1:

Engagement in online learning with Google for Education

- Google Meet best practices for student success.

- Collaborative learning with Google Jamboard.

- Real-time checks for understanding and engagement with Google Forms.

Session 2:

Efficient and effective assessment with Google Classroom

- Distribute, collect, assess, and provide feedback on learning activities through Google Classroom.

- Create and attach rubrics for clear learning outcomes and efficient evaluation.

- Utilize the feedback cycle in Google Classroom for improved student outcomes.

Moodle Training Agenda:

Session 1: Introduction to Activities and Resources

- Getting started with editing your course
    - Editing
    - Creating an activity or resource
- Activity and Resources overview, setup, options and examples for use
    - Assignment
    - Lesson
    - H5P
    - Quiz

Session 2: Assessment

- Assessment and feedback options for Assignment, Forums, Lesson, and Quiz
    - Grading
- Rubrics
- Grading guide
- Manual entry
    - Quiz
- Question types

    Statistics
    - Feedback
- Feedback comments
- Feedback Files
- Audio
- Video